**APRIL AGENDA**

June 17, 2025

Time/Location: **5PM @ the** **Barrister’s Lounge or MS Teams**

**BOARD MEETING**

1. **Approval of meeting minutes** 
   1. **Motion**: to approve the minutes from the May 2025 Board Meeting
2. **Reports**
   1. UVic Report (Freya Kodar)
      1. TBD
   2. Benchers’ Report (Jim Legh/Marcia McNeil)
      1. Next call ceremony: June 26, 2025 at 4:30pm
      2. TBD
   3. President (Sheila Simpson)
      1. Well done to Darren and Selina for the sold out Inns of Court!
   4. Vice-President (Stephen Lyons)
      1. Current Membership #
   5. Treasurer (Anwar Mujtabah)
      1. Treasurer’s monthly reports
         * Motion: to approve the May 2025 report
   6. Awards Committee (Sofia Green, Darren Williams & Sheila Simpson)
      1. Still just 1 nomination…
   7. Social Events Calendar (Danielle Young, Sofia Green & Geneva Houlden)
3. Summer Dinner tickets on sale
4. AGM date: November
5. Holiday Luncheon date: December 9th

* 1. Sporting Events Calendar (Andrew Kaban, Carly Haynes & Alexander Bjornson)
     1. Summer event??
     2. Fall event??
  2. CPD/Inns of Court (Selina Wall, Darren Williams)
     1. Update on May event
     2. Next session
  3. Donations Committee (Marlisa Martin, Katherine Tochor, Leo Yuan & Selina Wall)
     1. TBD
  4. Policy and Governance Committee (Clare Jennings KC, Darren Williams, Jacquelyn Miller and Jessica Thomson)
     1. Update on policy for submissions for the newsletter
     2. Update on Bylaw review
     3. Update on Sponsorship policy for tables at dinners
  5. Newsletter (Jim Legh/Geneva Houlden)
     1. Newsletter
  6. CBA Report (Clare Jennings K.C.)
     1. TBD
  7. Courthouse Liaison
     1. Civil Liaison (Alexander Bjornson)
     2. TBD
     3. Criminal Liaison (Clare Jennings K.C.)
     4. TBD
  8. Website, Email and Forum (Sheila Simpson, Clare Jennings K.C. & Maliki Suppin)
     1. LinkedIn now has the dinner event published! Check it out and like it
  9. Barrister’s Lounge & Court Boxes (Marlisa Martin)
     1. TBD
  10. Lockers (Danielle Young & Darren Williams)
      1. TBD

1. **Old Business:**
2. **New Business:**
3. **Confirm that next board meeting is to be held on Saturday July 19, 2025, at 5PM in person at Darren Williams’ residence for the President BBQ (hosted by DW)!**
4. **2024/2025 VBA Board Composition**

|  |  |
| --- | --- |
| **Executive** | **2025** |
| Past President | Sofia Green |
| President | Sheila Simpson |
| Vice President | Stephen Lyons |
| Treasurer | Anwar Mujtabah |
| Secretary | Jacquelyn Miller |
| **Portfolios** | **2025** |
| Social Coordinator – Sports | Andrew Kaban, Carly Haynes & Alexander Bjornson |
| Social Coordinator – Events Chair | Danielle Young, Sofia Green & Geneva Houlden |
| Awards Committee | Sofia Green, Darren Williams & Sheila Simpson |
| Donation Committee | Marlisa Martin, Katherine Tochor, Xiaopeng (Leo) Yuan & Selina Wall |
| Education CPD coordinator | Selina Wall, Darren Williams |
| Praecipe Author | Jim Legh & Geneva Houlden |
| Women’s Locker Room | Danielle Young |
| Men’s Locker Room | Darren Williams |
| Court Box Registrar | Marlisa Martin |
| Barrister’s Lounge | Marlisa Martin |
| Court House Liaison (Civil) | Alexander Bjornson |
| Court House Liaison (Criminal) | Clare Jennings K.C. |
| Website & Email Coordinator | Sheila Simpson, Clare Jennings K.C. & Maliki Suppin |
| Policy and Governance Committee | Clare Jennings, K.C., Darren Williams, Jacquelyn Miller, Jessica Thomson |